



MarymountManhattan

MARYMOUNT MANHATTAN COLLEGE CREDIT INTERNSHIP APPLICATION

MMC Information

Student Name _____ Term: FA JA SP SU1 SU2 Level: 299 399 499
(must be at least 300 for those satisfying upper-level requirements)

MMC Student ID# _____ Local/Cell Number _____

MMC Email Address _____

MMC Sponsoring Academic Department _____ #credits _____

MMC Faculty Supervisor _____ / _____ / _____
Print name Signature Date

MMC Division Chair _____ / _____ / _____
Print name Signature Date

INTERNSHIP SITE Information

Internship Organization _____

Onsite Supervisor _____ / _____
Print name Title

Address _____

Telephone _____ Email _____

STUDENT: Please list course work/other activities which have prepared you for the internship.

STUDENT: List at least three skills you expect to learn.

FACULTY: Explain how the grade for the internship will be weighted (e.g. 30% journal, 40% site evaluation, 30% summary paper).

MMC COLLEGE CREDIT INTERNSHIP APPLICATION

After completing **all** information on this form, submit it along with your registration information to the Center for Student Services (CSS), Lower Level Nugent Building.

1. Student Name _____
Please print MMC ID#

2. Eligibility (Reflects latest data available at time of registration)

Student Major _____

Total # of Credits Earned _____

MMC credits earned _____

Cumulative GPA _____

3. Certification (completed by Career Services, 106 Main)

I certify that the above-named student meets the criteria for a credit internship.
(Minimum GPA of 2.8 and 30 MMC residence credits/15 MMC residence credits for full time transfer students).

Paul Maniaci _____ **Date** _____

4. Statement of Student Responsibility

I take full responsibility for the completion and submission of this internship form at the time of registration. I understand that I can earn no more than 15 credits through internships and that the regulations of the State Education Commission require a minimum of 45 hours of work be assigned for each credit earned and that a minimum of 40 hours per credit be spent on the job.

Student Signature _____ **Date** _____

5. Which of the following resources were helpful to you in obtaining this internship (please select all that apply)?

- _____ **MMC Career Connection**
- _____ **MMC community (i.e. faculty, staff, fellow student)**
- _____ **Family member/friend**
- _____ **Online ad/employer website (please list _____)**
- _____ **Other (please describe _____)**